REPUBLIC OF THE PHILIPPINES
MINDANAO STATE UNIVERSITY
MAIN CAMPUS - MARAWI CITY

OFFICE OF THE SECRETARY OF THE UNIVERSITY AND
OF THE BOARD OF REGENTS

EXCERPTS FROM THE MINUTES OF THE 274TH MEETING OF THE BOARD OF REGENTS HELD ON MARCH 31, 2026 AT CHED CONFERENCE ROOM, HEDC BUILDING, C.P. GARCIA AVENUE, DILIMAN, QUEZON CITY

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"RESOLUTION NO. 47, S. 2026

WHEREAS, Mindanao State University aims to strengthen its community engagement and align its outreach with the University Research and Development Agenda 2023-2028;

WHEREAS, providing dedicated financial support to faculty and staff is necessary to create a truly supportive environment for extension services;

THEREFORE, BE IT RESOLVED, that the Board of Regents hereby approves the MSU-Marawi Campus Extension Project/Program Financial Grant, herein appended as Annex "SS" and made as an integral part of this resolution;

RESOLVED FURTHER, that the funding for these grants shall be sourced from the University's Internal Funds, subject to availability of funds and to standard government accounting and auditing rules.

APPROVED"

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CERTIFIED TRUE AND CORRECT:

ATTY. NORAJANNAH D. LANTUD, SCL
Officer-in-Charge
Secretary of the University
and of the Board of Regents

NDL:rlf
13 April 2026
(Not valid without seal)

MSU Main Campus Extension Project/Program Financial Grant

Rationale

The Mindanao State University – Main Campus in Marawi City, continues to be steadfast in its commitment to delivering relevant and impactful extension services to the University's various stakeholders, thereby contributing to the attainment of sustainable development goals in its geographic area of influence through community engagements that lead to improving the quality of life of communities and enhancing the quality of their bio-chemical-physical environment. In pursuit thereof, the MSU Main Campus Extension Project/Program Financial Grant, including its implementation scheme, management and oversight is hereby proposed.

Objective of the MSU-Main Campus Extension Project/Program Financial Grant

The primary objective of this proposal is to provide an enabling and supportive environment for the University's extension services and community engagements which are align with global, national, regional and local contexts, and are expressed in the BOR-approved University Research and Development Agenda 2023-2028.

Additionally, the MSU-Main Campus Extension Project/Program Financial Grant scheme shall provide financial grant to approved extension projects/programs to be conducted by faculty members and staff of the University. The budgetary requirement to support this Financial Grant scheme shall be charged against available Technical Advisory and Extension funds of the MSU Main Campus.

Scope of the Grant

Eligibility Criteria for Applicants

The Project Leader for an approved Extension Project/Program must be a faculty member of the Mindanao State University - Main Campus in Marawi City, holding permanent or probationary status, and must have no outstanding obligations or liabilities with the University. Moreover, contractual faculty members may participate only as members of the extension team, while, faculty members who are on study leave, secondment and/or detail to off-the-campus institutions are ineligible to be members of the extension project team.

Extension and Community Engagement Areas and Priorities

The extension proposal must align with any one, or more of the following approved Research and Development (R&D) Agenda of MSU-Main Campus:

1. Human and Community Development
2. Culture, Tourism, and the Arts
3. Language, Media, and Communication Research
4. Industry, Innovation, Infrastructure, Energy and Emerging Technology
5. Sustainable Economic Production, Food Security and Poverty Alleviation
6. The Biological-Physical-Chemical Environment
7. Health Research and Development
8. Law and Governance
9. Basic Research
10. Disaster Risk Reduction and Climate Change Adaptation

Extension Project/Program Financial Grant

A maximum amount of Php 100,000.00 as Financial Grant shall be awarded to an extension project duly approved for implementation by the Office of the Chancellor/University President. The said amount, however, may be adjusted by the University President upon recommendations by the Office of the Vice Chancellor for Research, Extension and Development (OVCRED) and the University Extension Services – Ranaw Sustainability and Resiliency Center (UES-RSRC), in due consideration of the annual funding allocation from the national government vis a viz the annual performance targets for technical advisory extension services.

Additionally, in accordance with BOR Resolution No. 41, Series of 2024, a research and extension load equivalent (RELE) of six (6) units shall be granted and shared among the extension team members.

Duration and Implementation

An approved extension project shall be implemented for a duration of about one semester, or no less than six (6) months, and shall be implemented during the semester and academic year when it is approved for implementation. An extension in the duration of implementation may be requested and approved, however, no additional request for funding shall be granted.

An extension program shall have two or more projects and may be implemented for more than one semester.

Application and Evaluation Process

Applications for the MSU-Main Campus Extension Project/Program Financial Grant must be submitted to the University Extension Services – Ranaw Sustainability and Resiliency Center, which shall include, among others, an Extension Project/Program Proposal, an approved ethics clearance and the requested RELE distribution scheme. The application shall be signed by all project team members and must be duly endorsed by the Department Chairperson, College Extension Coordinator and Dean of the College.

Thereafter, the Director of the University Extension Services – Ranaw Sustainability and Resiliency Center shall initiate the prompt review of its merit and qualification for the Grant. Should the proposal be found meritorious, it shall then be endorsed to the Office of the President thru the Office of the Vice Chancellor for Research, Extension and Development (OVCRED) for further evaluation, approval and issuance of Special Order.

Grant Management and Oversight

Immediately upon its approval and issuance of Special Order by the Office of the Chancellor/University President thereby authorizing the Project Team to conduct such extension service, the UES-RSR Center shall process the Financial Grant, the corresponding cheque shall be issued in the name of the Project Leader.

The OVCRED and UES-RSR Center shall oversee the administration and monitoring of the extension projects/programs, including the awarded extension grants. The UES-RSR Center shall conduct regular check-ins to ensure that extension projects/programs are progressing according to the approved plan.

Expected Outputs

The project/program deliverables shall include the submission of a Project/Program Terminal Report and one (1) Policy Brief which is intended to help institutional partners and project beneficiaries improve further on their systems and operations.

Effectivity

This proposed MSU- Main Campus Extension Project/Program Financial Grant shall take effect upon approval by the MSU Board of Regents and shall be implemented by the University Extension Services – Ranaw Sustainability and Resiliency Center effective immediately upon its approval.

All previous issuances inconsistent herewith shall be superseded by its approval.

Prepared and submitted by:

Melencio C. Jalova Jr.
Director

Dates of Approval:

RAEC/UREDC	:	August 18, 2025 / March 16, 2026
Campus Financial Planning Committee	:	March 04, 2026
MSU System Finance Committee	:	March 26, 2026
MSU System Executive Committee	:	March 27, 2026
MSU Board of Regents:	:	March 31, 2026 (274th Meeting)