



Office of the Vice Chancellor for
Research, Extension, and Innovation

JOURNAL PUBLICATION FINANCIAL ASSISTANCE APPLICATION FORM

Date of Application:		Control No.:	
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SECTION I – APPLICANT INFORMATION

Full Name:	
Faculty/Staff ID No.:	
Department/College:	
Designation/Position:	
Employment Status:	
Contact Number:	
Email Address:	

SECTION II – PUBLICATION DETAILS

Title of the Article:	
Co-Author(s) (if any):	
Journal Name:	
Publisher:	
Journal Classification:	
ISSN / eISSN:	
DOI (if available):	
Volume / Issue / Year:	
Date of Acceptance:	
URL / Web Link:	
Journal Type:	<input type="checkbox"/> Local <input type="checkbox"/> National <input type="checkbox"/> International <input type="checkbox"/> Open Access



SECTION III – SUPPORTING DOCUMENTS CHECKLIST

- Accepted/Published manuscript or proof of acceptance
- Official invoice or letter of billing from journal publisher
- Proof of journal indexing (e.g., Scopus)
- Proof of Sole or Lead authorship
- Scanned copy of the journal's call for article processing fee
- Bank details or payment instructions from the journal

SECTION V – APPLICANT'S DECLARATION

I hereby certify that all information provided in this application form is true and correct to the best of my knowledge. I understand that any misrepresentation or omission of facts may result in the disqualification of this application and/or appropriate disciplinary action. I also certify that the indicated journal is legitimate, credible, and not listed on any predatory journal list. I agree to acknowledge MSU-Sulu's financial support in the published work.

Signature over printed name of the applicant

Date

SECTION VI – ENDORSEMENT AND APPROVAL

A. Endorsed by College Dean

Recommended Not Recommended

Signature over printed name of the Dean

Date

B. Recommending Approval by Vice Chancellor for Research, Extension, and Innovation

Approved Disapproved For Further Review

Amount Qualified (PHP):	
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ABDEL AJIM M. SALASAIN, PhD

VCREI

Date

D. Approval for allocation and release of Financial Assistance, subject to proper government auditing rules and regulations.

Dr. NAGDER J. ABDURAHMAN

Chancellor II

Date

c.c. - OVCAF